



DEPUTY COMMISSIONER OF EMERGENCY RESPONSE
Dutchess County Department of Emergency Response
Salary Range: \$99,118-121,542

This position is appointed by the Commissioner of Emergency Response and implements and recommends the establishment of policy at the direction of the Commissioner. In the absence of the Commissioner, the Deputy Commissioner has charge of department operations and acts for and on behalf of the Commissioner in all roles. In the absence of the Commissioner the incumbent assumes full managerial duties and/or oversight in areas such as Law Enforcement Liaison, Fire Coordination, 911 Emergency Communication, EMS, and Emergency Management.

TYPICAL WORK ACTIVITIES:

The following is indicative of the level and types of activities performed by incumbents in this title. It is not meant to be all inclusive and does preclude assignment of activities not listed which could be reasonably expected to be performed by an employee in this title. Exercises administrative direction and supervision related to the Radio Communications System for municipal response entities and general public, including the 911 Public Safety Answering Point for Dutchess County; serves as the primary liaison with all Law Enforcement agencies at the federal, state, county and local level; represents the department as it relates to this discipline and the department's mission; reports on the effectiveness of services and programs for the 911 Center to the Commissioner; exercises administrative direction in the effective delivery of programs and services as assigned by the Commissioner; assists in the consultation/coordination with County Department Heads, municipalities, vendors, and the public to communicate department initiatives and resolve problems; collaborates in the preparation of the annual budget and resolves ongoing issues relating to budget execution and compliance; assists the Commissioner in carrying out all operations of the department.

RECOMMENDED MINIMUM QUALIFICATIONS:

- EITHER: (A) Bachelor's degree in Business or Public Administration, Criminal Justice Emergency Services Leadership, Emergency Management and six (6) years of progressive leadership/administration work experience which included direction and supervision over multiple subordinate levels or ranks in a career emergency service or emergency management organization or in law enforcement;
- OR: (B) Associate's degree or completion of sixty (60) college credits in Business or Public Administration, Criminal Justice, Emergency Services Leadership, Emergency Management and eight (8) years of progressive leadership/administration work experience which included direction and supervision over multiple subordinate levels or ranks in a career emergency service or emergency management organization or law enforcement.

NOTE: Your degree or college credit must have been awarded by a college or university accredited by a regional, national, or specialized agency recognized as an accrediting agency by the U.S. Department of Education/U.S. Secretary of Education.

NOTE: You must provide a legible copy of your college transcript(s) for each college attended. Transcript(s) must show your name; your student identification number; the name of the issuing school; the type of degree received, if any; the date the degree, if any, was conferred; full course names; credit hours; grade earned for each course; and accumulative Grade Point Average (G.P.A.). Transcripts can be submitted in person, by email to HRExams@DutchessNY.gov or by postal mail to Dutchess County Human Resources, Exams Unit, 22 Market Street, 5thFloor, Poughkeepsie, NY 12601.

SPECIAL REQUIREMENT:

Possession of a valid Driver License to operate a motor vehicle in New York State at time of application and to maintain the position.

FINGERPRINTING: A fingerprint supported background investigation is required before an appointment is made to some positions. Pursuant to New York State Executive Law, the Division of Criminal Justice Services requires that a fee accompany each such request for a search. It is due once a job offer is made and accepted by the applicant.

For immediate consideration, submit an application on or before 11/30/25

Apply online at www.dutchessny.gov/jobs,

OR

Download an application from www.dutchessny.gov/jobs,

and mail it to the Dutchess County Department of Human Resources, 22 Market Street, Poughkeepsie, NY 12601

An EEO/AA Employer

Posted: 11/21/25