



**BUS DRIVER I**  
Dutchess County Department of Health  
Salary: \$19.88 Hourly

Dutchess County Department of Health has a permanent non-competitive Bus Driver I position. This is manual work of average difficulty requiring skill in the operation of an automotive vehicle used to transport passengers and/or food. The operator is responsible for the safety and conduct of the passengers. The work is performed under general supervision with considerable leeway allowed to the operator for independent judgment in carrying out the details of the work.

**TYPICAL WORK ACTIVITIES:**

Operates a vehicle on regular schedule and/or on special occasions; checks the operating condition of the vehicle before starting on a trip; reports any mechanical defect to immediate superior; checks and fills vehicle with fuel; instructs adult passengers about safety practices when entering and/or leaving bus; maintains orderly conduct of adult passengers while on bus; completes accident and vehicle maintenance reports; may clean interior and exterior of assigned vehicle; may be required to administer first aid to adult passengers injured in vehicle. may be required to assist in cleaning buildings such as dust furniture, wash windows, clean bathrooms, gather and dispose of refuse, wash floors, and clean and polish furniture; perform maintenance on automotive vehicle and/or buildings and grounds; perform simple clerical tasks such as filing, sorting and/or printing of various materials; assist with packaging and delivering of meals, newsletters and/or menus to clients; accept donations and provide receipts per NYS guidelines for voluntary contributions.

**MINIMUM QUALIFICATIONS:**

Possession of a valid Driver License to operate a motor vehicle in New York State at time of application, and to maintain the position.

**FINGERPRINTING:** A fingerprint supported background investigation is required before an appointment is made to some positions. Pursuant to New York State Executive Law, the Division of Criminal Justice Services requires that a fee accompany each such request for a search. It is due once a job offer is made and accepted by the applicant.

**For immediate consideration, submit an application on or before 05/01/2025**

Apply online at [www.dutchessny.gov/jobs](http://www.dutchessny.gov/jobs),

OR

Download an application from [www.dutchessny.gov/jobs](http://www.dutchessny.gov/jobs),  
and mail it to the Dutchess County Department of Human Resources, 22 Market Street,  
Poughkeepsie, NY 12601

An EEO/AA Employer