



Equipment Mechanic Supervisor II

Dutchess County Department of Public Works – Highway

2024 Salary: \$71,640

This is a provisional position pending a future civil service exam. This is a highly skilled position responsible for performing master level equipment mechanic work. In addition, the incumbent supervises subordinate skilled mechanics and other garage personnel in the repair, maintenance and modification of highway construction and maintenance equipment. This position differs from Equipment Mechanic Supervisor I in several ways including a higher overall level of mechanic repair skill, the direction of more complex repair activities, and in assisting the Garage Superintendent in additional administrative and supervisory duties. The work is performed under the general supervision of the Garage Superintendent with considerable leeway allowed in the planning and supervising of work activities. General supervision is exercised over subordinate technical employees and shop personnel.

TYPICAL WORK ACTIVITIES:

Plans, schedules, supervises and reviews the work of mechanics and welders in the repair, maintenance and modification of highway construction and maintenance equipment; Leads in the diagnosing of problems, including the use of computerized diagnostic equipment, and prescribes needed repairs; Leads and participates in the repair of gasoline and diesel powered construction equipment, including the repair or replacement of electronic, electrical, hydraulic, cooling, drive train, braking, steering and fuel system components; Leads and participates in preventive maintenance work on highway construction equipment, including checking fluids, changing oil, inspecting brakes, greasing components, and performing tune-ups of diesel and gasoline engines; Inspects finished repair work and road tests vehicles; Inspects vehicles for road worthiness and compliance with New York State Motor Vehicle Laws; Completes work orders and requisitions for needed parts and supplies; Assists in employee training programs and divisional safety programs and ensures employee awareness and compliance; Maintains records relating to employee usage and vehicle maintenance and repair; Assists the Garage Superintendent in the supervision of other garage personnel, including welders, equipment operators and stock personnel; Acts as emergency services equipment manager during emergency snow and ice control operations; Does related work as required.

MINIMUM QUALIFICATIONS:

Graduation from high school or possession of a high school equivalency diploma and five (5) years of full-time skilled mechanical work experience which primarily involved the repair of automobiles, trucks, construction equipment or farm machinery equipment. At least three (3) years of the work experience must have primarily been involved with construction or heavy equipment.

NOTE: Acceptable work experience must be of a full performance nature and not limited in range as to type of repair performed

SPECIAL REQUIREMENT:

1. Candidates must possess a valid New York State Class B Commercial driver's license at time of appointment and to maintain position. This license must have CDL endorsements for tanker vehicles and hazardous materials, and contain no restrictions other than those relating to personal physical conditions. Such restrictions will be reviewed on a case by case basis for compatibility with job duties and will not be an automatic bar to employment.
2. Possession of a valid Motor Vehicle Inspector's license.

SPECIAL NOTE: Applicants for positions that require driving a commercial motor vehicle (CMV) at any time will be required to undergo controlled substances and at our discretion, alcohol testing prior to employment and will be subject to further testing throughout their period of employment. Applicants will also be asked to sign forms for release of information from previous employers in all cases where driving a CMV was one of your functions. Failure to sign will prevent this employer from using you as a CMV driver.

FINGERPRINTING: A fingerprint supported background investigation is required before an appointment is made to some positions. Pursuant to New York State Executive Law, the Division of Criminal Justice Services requires that a fee accompany each such request for a search. It is due once a job offer is made and accepted by the applicant.

For immediate consideration, submit an application on or before 1/3/25

Apply online at www.dutchessny.gov/jobs,

OR

Download an application from www.dutchessny.gov/jobs,
and mail it to the Dutchess County Department of Human Resources,
22 Market Street, Poughkeepsie, NY 12601
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