



BUDGET ANALYST (COUNTY EXECUTIVE)

Dutchess County Budget Office
Salary Range*: Starting- \$80,195
(*depending on experience)

This is an exempt position in the Dutchess County Budget Office. This is a professional and management position responsible for assisting the Budget Director in the preparation, implementation, and administration of the operating budget of the County. Research and analysis of departmental functions is done to evaluate cost and program effectiveness and to provide information necessary for policy formulation. This position serves as liaison between the Budget Office and the administrators of the operating departments. Work is performed under general supervision of a higher-level administrator with considerable leeway allowed in the exercise of independent judgment. Supervision may be exercised over the work of subordinate employees.

To view a complete list of job duties click [here](#) or use the QR code in the bottom right corner.

RECOMMENDED MINIMUM QUALIFICATIONS:

- EITHER: (A) Master's Degree in business, public administration, political science, economics, accounting or a related field and two (2) years of experience in budgetary and financial control or administrative management activities;
- OR: (B) Bachelor's Degree as indicated above and four (4) years of work experience as described above.

NOTE: Your degree or college credit must have been awarded by a college or university accredited by a regional, national, or specialized agency recognized as an accrediting agency by the U.S. Department of Education/U.S. Secretary of Education.

FINGERPRINTING: A fingerprint supported background investigation is required before an appointment is made to some positions. Pursuant to New York State Executive Law, the Division of Criminal Justice Services requires that a fee accompany each such request for a search. It is due once a job offer is made and accepted by the applicant.

Dutchess County offers a diverse working environment and generous benefits package including 13 paid holidays, paid time off, comprehensive health, dental and vision insurance, and NYS Retirement.

Civil Service examination is *not* required for this position.

Apply online at www.dutchessny.gov/jobs

Submit an application on or before *12/10/2024*.

An EEO/AA Employer

Posted: 11/29/2024

