CASE MANAGER II (CPS) (HELP)

Department of Community and Family Services
2026 Salary: $76,372

This is a permanent position in the Dutchess County Department of Community and Family Services. This is a highly responsible position which involves the conduct of social studies for the purpose of identifying the need for social services and rendering these services to clients. Incumbents in this class may be required to administer specific social service programs in areas such as child protection, adoption, permanency planning, non-secure detention supervision, foster and adoptive home procurement, court liaison management, and in-home health care coordination. Work is performed under the direction of a higher-level employee. Supervision may be exercised over subordinate or support staff. Travel in the course of a workday may be required.

To view a complete list of job duties, click here.

MINIMUM QUALIFICATIONS:

EITHER:	(A)	Master's degree in social work;
OR:	(B)	Master's degree in a human service field and one (1) year of full-time paid work experience in social casework in a public or private social agency adhering to acceptable standards;
OR:	(C)	Bachelor's degree and two (2) years of full-time paid work experience in social casework with a public or private social agency adhering to acceptable standards;
OR:	(D)	An equivalent combination of education, training and experience between the limits of (A), (B) and (C) above.

NOTE: Your degree or college credit must have been awarded by a college or university accredited by a regional, national, or specialized agency recognized as an accrediting agency by the U.S. Department of Education/U.S. Secretary of Education.

NOTE: Social casework is defined as employment in a position that is responsible for the professional assessment of the needs of clients and the ongoing responsibility for arranging, coordinating, monitoring and advocating for appropriate services to specifically meet those needs. Within the Department of Community and Family Services this would include the job titles of Case Manager I and Social Welfare Specialist.

NOTE: This title is part of the New York Hiring for Emergency Limited Placement Statewide Program (NY HELPS). For the duration of the NY HELPS Program, this title may be filled via a non-competitive appointment, which means no examination is required but all candidates must meet the minimum qualifications of the title for which they apply.

SPECIAL REQUIREMENT: Possession of a valid Driver License to operate a motor vehicle in New York State at time of application, and to maintain the position.

FINGERPRINTING: A fingerprint supported background investigation is required before an appointment is made to some positions. Pursuant to New York State Executive Law, the Division of Criminal Justice Services requires that a fee accompany each such request for a search. It is due once a job offer is made and accepted by the applicant.

For immediate consideration, submit an application on or before 12/31/2026.

Apply online at www.dutchessny.gov/jobs,
OR
Download an application from www.dutchessny.gov/jobs,
and mail it to the Dutchess County Department of Human Resources, 22 Market Street, Poughkeepsie, NY 12601

An EEO/AA Employer

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