



**VETERANS COUNSELOR**  
**Department of Veterans**  
**2024 Salary: \$54,755**

This position is responsible for assisting, counseling, and advocating for veterans and members of the armed services and their families and survivors by providing information, referral, assistance, initial screening and filing claims. The incumbent will be assigned to the main offices and all satellite offices. However, the counselor will have to conduct significant field work that includes attending outreaches, visiting veterans and their families at home, nursing homes, assisted living facilities, etc. The position will require the flexibility to work irregular hours including some weekends and extensive traveling. This counselor must be a Veteran in order to obtain accreditation to represent the Veterans and their families before the Department of Veterans Affairs. Work performance will initially be directly supervised by the Director, but direct supervision will be lessened and greater latitude will be granted to the incumbent as performance and experience increase. Supervision may be exercised over the work of subordinate staff.

To view a complete list of job duties, click [here](#).

**MINIMUM QUALIFICATIONS:**

- EITHER: (A) Bachelor's degree;
- OR: (B) Associate's degree and two (2) years of military experience or experience working in a Veterans Service Organization;
- OR: (C) Graduation from high school or possession of high school equivalency diploma, and four (4) years of military experience or experience working in a Veterans Service Organization;
- OR: (D) An equivalent combination of education, training and experience between the limits of (A) and (C) above.

**SPECIAL REQUIREMENT:**

Candidates must be a Veteran of the United States Armed Forces Active Military or Active Reserve or National Guard with an honorable discharge.

Candidate must obtain Department of Veterans Affairs Accreditation within 12 months of appointment and must retain accreditation throughout employment.

Possession of a New York State Driver License at time of appointment and to maintain position.

**FINGERPRINTING:**

A fingerprint supported background investigation is required before an appointment is made to some positions. Pursuant to New York State Executive Law, the Division of Criminal Justice Services requires that a fee accompany each such request for a search. It is due once a job offer is made and accepted by the applicant.

**For immediate consideration, submit an application on or before 04/30/2026.**

Apply online at [www.dutchessny.gov/jobs](http://www.dutchessny.gov/jobs)

OR

Download an application from [www.dutchessny.gov/jobs](http://www.dutchessny.gov/jobs)

and mail it to the Dutchess County Department of Human Resources, 22 Market Street,  
Poughkeepsie, NY 12601

An EEO/AA Employer

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