



ACCOUNTANT
Department of Finance
Salary: \$77351

This is a professional position which involves responsibility for the development, maintenance and pre-auditing of general accounting systems. Incumbents independently perform work assignments concerned with governmental accounting, budgeting and reporting. This class differs from that of Junior Accountant in that the latter is a technical position which assists a professional in one or more of the basic phases of the accounting process and from that of Senior Accountant or other higher-level titles by virtue of less complex analytical and supervisory responsibilities. Work is performed under the general supervision of a higher-level employee. Supervision may be exercised over lower-level personnel.

To view a complete list of job duties, click [here](#).

MINIMUM QUALIFICATIONS:

- EITHER: (A) Master's degree in Accounting;
OR: (B) Certification as a Public Accountant by the State of New York;
OR: (C) Bachelor's degree which included or is supplemented by the completion of eighteen (18) credit hours in accounting and one (1) year of full-time paid general accounting or municipal auditing experience;
OR: (D) Completion of a minimum of sixty (60) credit hours which included or is supplemented by the completion of eighteen (18) credit hours in accounting and three (3) years of full time work experience as described in (C) above;
OR: (E) An equivalent combination of education, training, and experience as indicated in (A) and (D) above.

Definitions:

Accounting is defined as professional level position which involves the art of recording, classifying, verifying and reporting financial data and presenting an analysis or interpretation of their significance. Its function is to provide quantitative information, primarily financial in nature, about economic entities that is intended to be useful in making economic decisions and in making reasoned choices among alternate courses of action. It includes the preparation of financial statements and schedules.

Auditing is defined as the art of confirming financial statements for the purpose of expressing an opinion that these statements fairly represent the financial condition of the enterprise and its operating results, and further that these statements are presented to conform with generally accepted accounting standards in a consistent manner. Auditing is the art of documenting the veracity of financial data; it includes a critical review of internal controls, a systemic examination and verification of financial records and documents, and an appraisal of fiscal procedures and operations.

NOTE: Your degree or college credit must have been awarded by a college or university accredited by a regional, national, or specialized agency recognized as an accrediting agency by the U.S. Department of Education/U.S. Secretary of Education.

SPECIAL REQUIREMENT:

Possession of a valid Driver License to operate a motor vehicle in New York State at time of application and to maintain the position.

FINGERPRINTING: A fingerprint supported background investigation is required before an appointment is made to some positions. Pursuant to New York State Executive Law, the Division of Criminal Justice Services requires that a fee accompany each such request for a search. It is due once a job offer is made and accepted by the applicant.

Dutchess County offers a diverse working environment and generous benefits package including 13 paid holidays, paid time off, comprehensive health, dental and vision insurance, and NYS Retirement.

Apply online at www.dutchessny.gov/jobs

Recruitment will be posted until 4/18/2026

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