



Transit Equipment Mechanic Aide
Dutchess County Department of Public Works – Public Transit
Salary: \$54,755

This is a non-competitive position in Dutchess County Department of Public Works – Public Transit. This is a semi-skilled position responsible for repair and maintenance of diesel, electric, hybrid etc. vehicles/buses. The work is performed under the direct supervision of the Transit Garage Superintendent. Supervision is not a function of the position. This is a safety sensitive position and is subject to pre-employment DOT drug testing and ongoing DOT drug and alcohol testing. Days and shifts will vary, and incumbent must be able to work a flexible schedule including days, evenings and weekends.

TYPICAL WORK ACTIVITIES:

Performs routine maintenance work including checking fluids and batteries, changing oil and reassembling equipment; Inspects brake systems, steering mechanisms, wheel bearing, and other important parts to ensure that they are in proper operating condition; Adjusts brakes, aligns wheels, tightens bolts and screws and reassembles equipment; Uses hydraulic jacks or hoists to raise trucks, buses or other heavy equipment; Test drives Buses and trucks to diagnose malfunctions or to ensure that they are working properly; Examines and adjusts protective guards, loose bolts, and specified safety devices; Inspects and verifies dimensions and clearance of parts to ensure conformance to factory specifications; Repairs and adjusts seats, doors and windows and install and repairs accessories; Makes road calls for disabled buses, repairing and/or returning to garage; Inspects, troubleshoots and repairs fare-tank and vaulting system malfunctions and/or failures and other important parts to ensure that they are in proper operating condition; Notes any equipment problems or unusual or excessive wear observed during the performance of duties and reports them to supervisor; May assist in snow and ice control activities; which may include overtime Assists in the fueling of equipment; May perform yard and garage cleaning and maintenance activities.

MINIMUM QUALIFICATIONS:

Two (2) years of full-time work experience which primarily involved automotive and/or diesel equipment maintenance and repair duties.

NOTE: Training or education in the field of automotive repair may be substituted for the above work experience on a month for month basis.

SPECIAL REQUIREMENTS:

Candidates must possess the following:

1. A valid New York State Commercial Driver's License (CDL) Class B with passenger and airbrake endorsement at time of application and to maintain position. **A copy of the current valid license is required at time of application in order to be able to be considered for appointment;** and
2. 19A Qualification prior to employment commencing and for duration of employment.

SPECIAL NOTE:

Applicant for positions that require driving a commercial motor vehicle (CMV) at any time will be required to undergo controlled substances and at our discretion, alcohol testing prior to employment and will be subject to further testing throughout their period of employment. Applicants will also be asked to sign forms for release of information from previous employers through the DOT Clearinghouse. Failure to provide authorization will result in the withdrawal of an offer of employment.

FINGERPRINTING: A fingerprint supported background investigation is required before an appointment is made to some positions. Pursuant to New York State Executive Law, the Division of Criminal Justice Services requires that a fee accompany each such request for a search. It is due once a job offer is made and accepted by the applicant.

For immediate consideration, submit an application on or before 10/4/24

Apply online at www.dutchessny.gov/jobs,

OR

Download an application from www.dutchessny.gov/jobs,
and mail it to the Dutchess County Department of Human Resources,
22 Market Street, Poughkeepsie, NY 12601
An EEO/AA Employer

Posted: 9/19/24